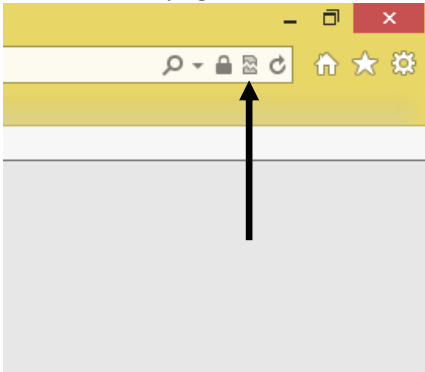


## Citrix – How to Setup (Windows PC)

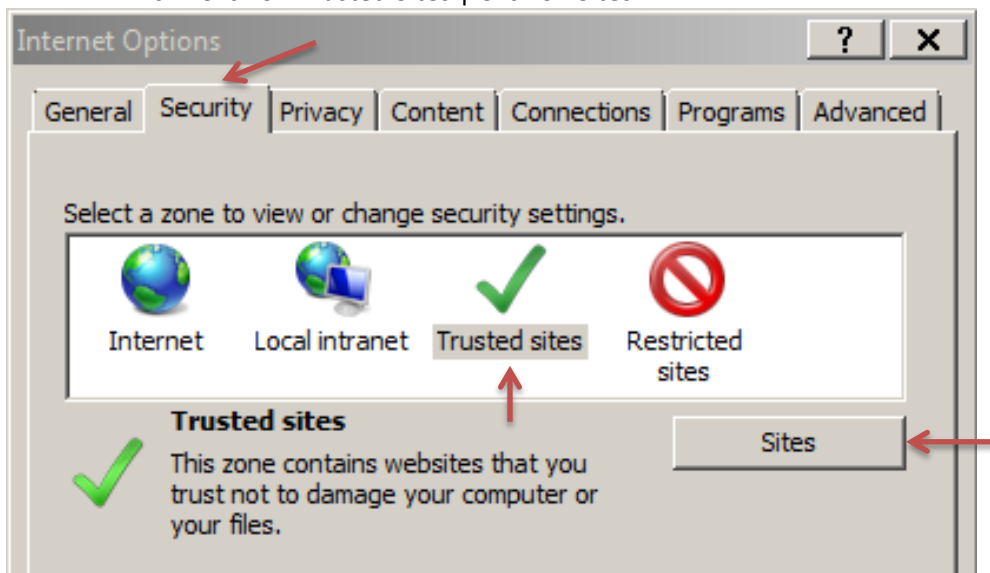
Supported Web Browsers: Internet Explorer (preferred), Mozilla Firefox, Safari

- Open Internet Explorer
- Internal
  - Type http://citrix in the Address/URL line
  - Hit Enter
- External
  - Type https://citrix.crmchealth.org in the Address/URL line
  - Hit Enter

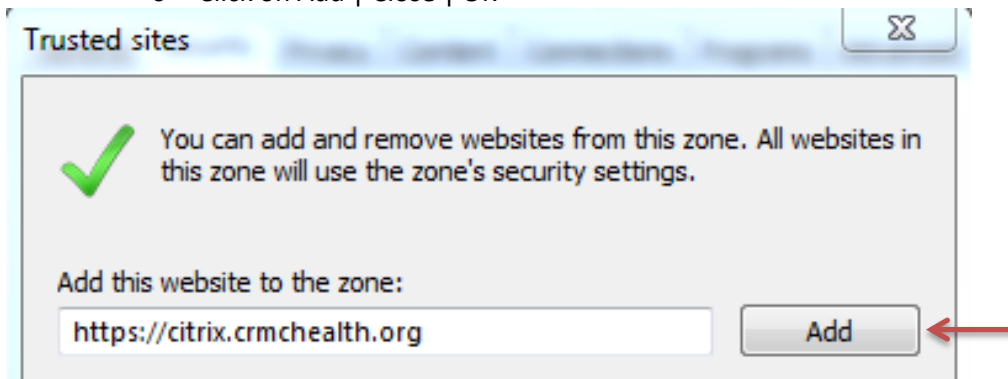
**SPECIAL NOTE:** If your computer has Internet Explorer 10, you will need to click the broken piece of paper icon to see the page, otherwise it will be blank



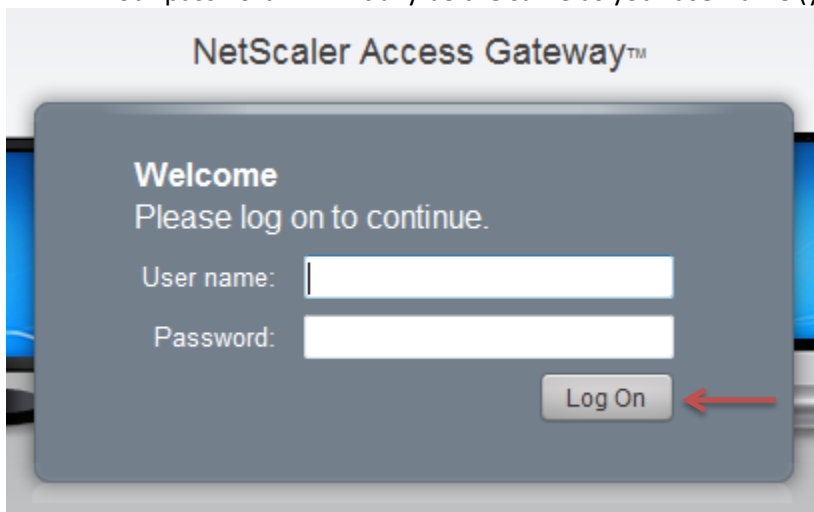
- Open Internet Options
  - Click on the Security Tab
  - Click on Trusted Sites | Click on Sites



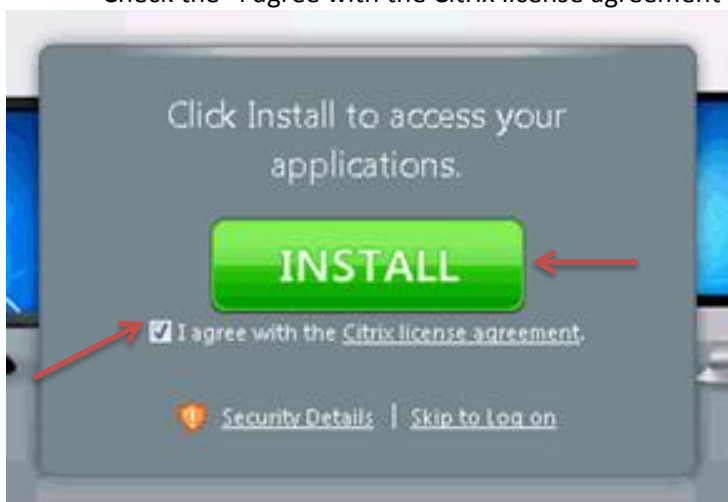
- Click on Add | Close | OK



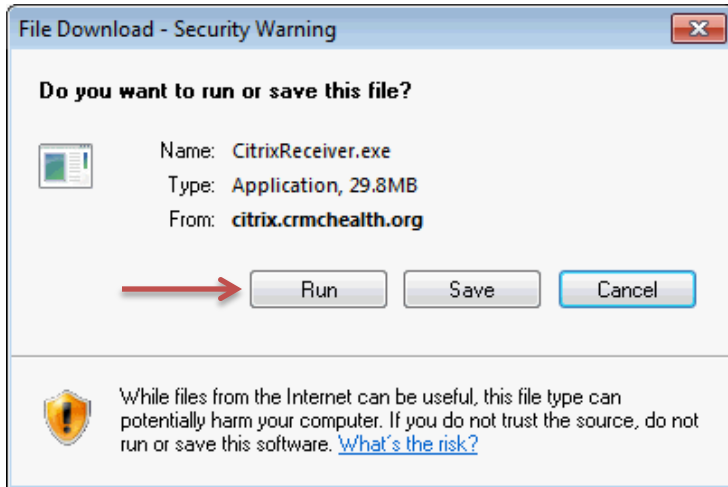
- Enter your CRMC domain account and password – Click Log On
- Your password will initially be the same as your username (you may be prompted to change it)



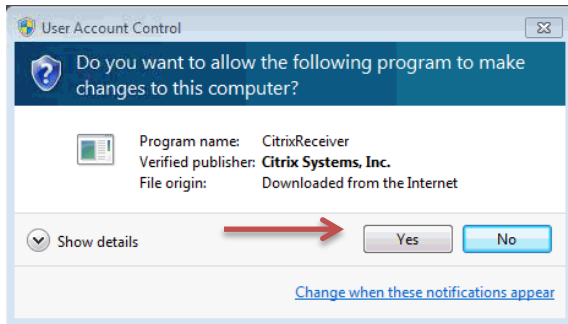
- Check the “I agree with the Citrix license agreement” | Click Install



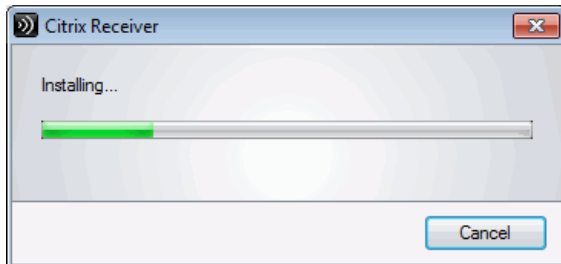
- Click Run



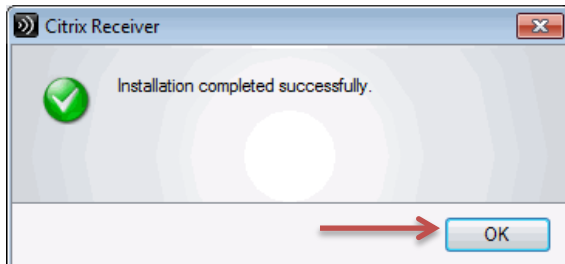
- Click Yes



- The Citrix Receiver will install



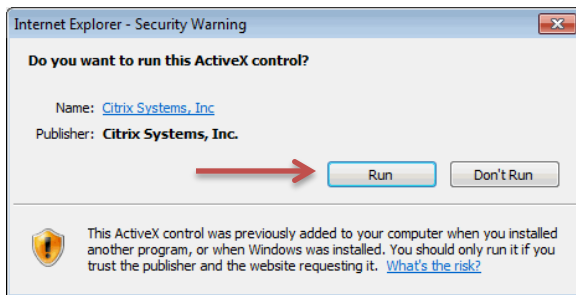
- Click OK



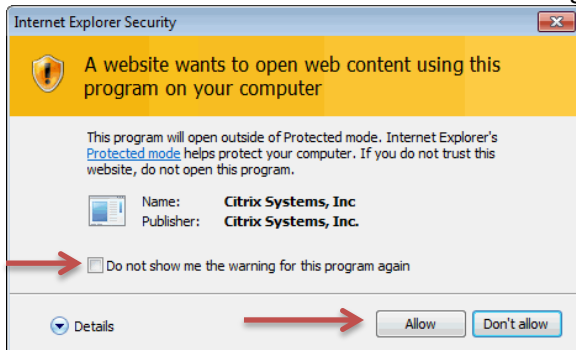
- If it appears, click the “This website wants to run the following add-on...”



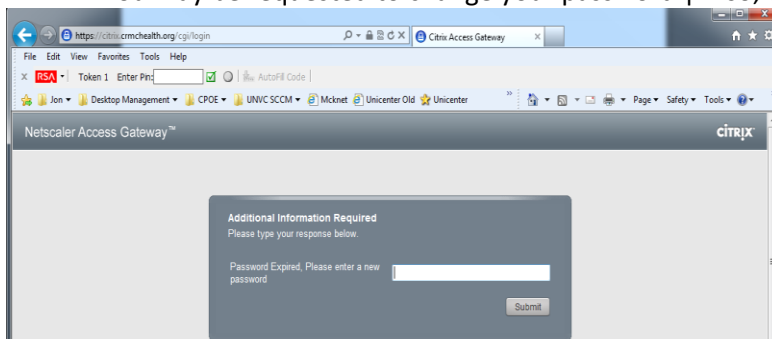
- Click Run



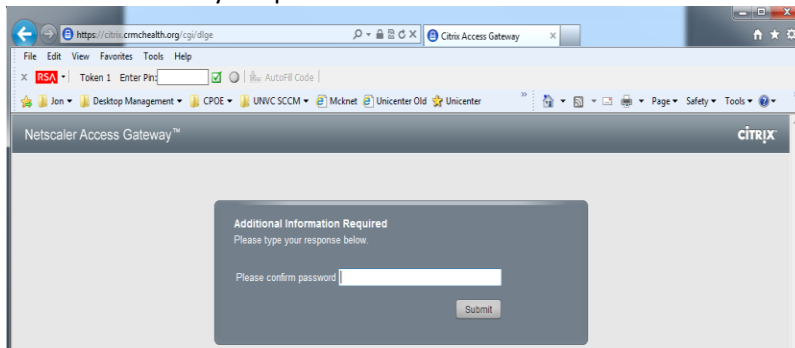
- Check the “Do not show me the warning for this program again” – Click Allow



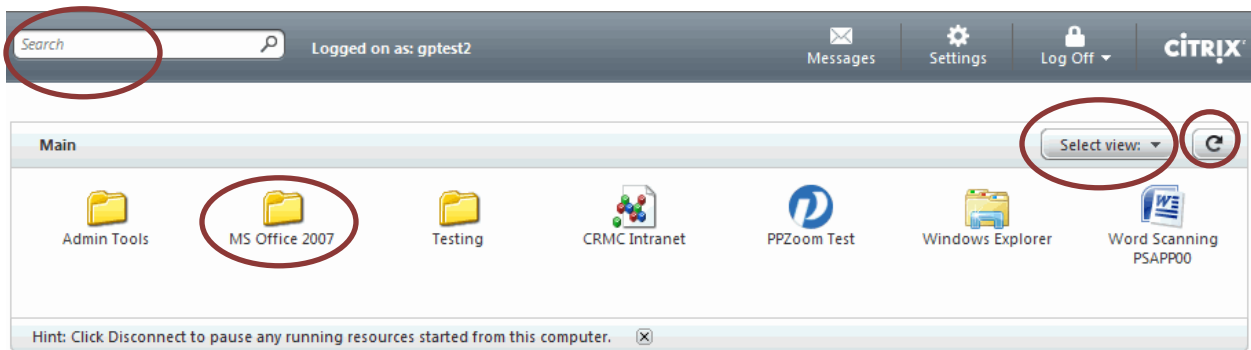
- You may be requested to change your password | If so, enter a new password



- Re-Enter your password



- Create a desktop shortcut
  - Browse to C:\Users\Public\Desktop (Win7) or C:\Documents and Settings\All Users\Desktop (WinXP)
  - Right click | New | Shortcut
    - C:\Program Files\Internet Explorer\iexplore.exe <http://citrix>
    - Rename to Citrix
  - Right click the Citrix shortcut | Change icon to C:\Program Files\Citrix\SelfServicePlugin\Receiver.ico



- There are multiple options at the Citrix Applications home page
  - You can search for applications
  - You can access applications by clicking on them
  - You can change your view
  - Some applications are under folders, such as MS Office
  - You can refresh your application list
  - You can Log Off, Disconnect or Reconnect to applications

If you have any questions or comments, please call the CRMC Information Systems department at 1-931-783-2637 or email [helpdesk@crmchealth.org](mailto:helpdesk@crmchealth.org)